

KINGSBRIDGE LEARNING TRUST
Minutes of meeting held on 14th December 2009
MA6, Kingsbridge Community College

| | | |
|-----------------|-------------------|-------------------------------------|
| Present: | Paul Cox | National Marine Aquarium (Chairman) |
| | Nigel Shillabeer | AstraZeneca |
| | Robin Tatam | RSA |
| | Lindsay Hall | RioCIC |
| | Trevor Wiggins | University College Falmouth |
| | Jeremy Fothergill | Governor, KCC |
| | Roger Pope | Principal, KCC |
| | Lis Collard | Company Secretary |

In attendance: David Arnold Chairman, Governing Body

ACTION

Nigel Shillabeer confirmed that he will be retiring from AstraZeneca in March 2010 and it was confirmed that his place on the Board will be taken by Paul Duckett. On behalf of the Trust Board, the Chairman thanked Nigel for all his work in helping to establish the Trust and wished him all the best for a long and happy retirement.

The Chairman also welcomed Trevor Wiggins representing the University College Falmouth to the Trust Board meeting. Trust Board members briefly introduced themselves and their role to Trevor.

1. To formally adopt University College Falmouth as a Trust Partner to the Kingsbridge Learning Trust

This was unanimously agreed by all present. Lis gave a Director's form to Trevor for completion by the person most appropriate to represent the Kingsbridge Learning Trust.

Trevor

2. Apologies for Absence

Chris Harris, University of Plymouth

3. Minutes of the last Meeting and Matters Arising

The minutes of the last meeting were confirmed and the following updates noted:

- Primary School developments: three different Federations have now been formed:
West Alvington/Charleton
Salcombe/Chudleigh Knighton
Malborough/Stokenham
Four other feeder Primary schools are in discussions about federating.
The Local Learning Community has also appointed a Business Manager to work across Primary Schools and to look at ways of sharing resources and expertise.
- Logo's of all the Trust Partners are now on display in Reception.
- The December Parents' Letter was circulated showing the first of a series of "Who are we?" articles written by Paul Cox from the NMA. Lindsay Hall offered to do the second one and will get this to Lis early in the Spring Term. Lindsay

Nigel volunteered to do AztraZeneca and will get this to Lis before he retires!

Nigel

- Lis will circulate a copy of the College Improvement Plan to all Trust members who are not represented on the Governing Body.

Lis

4. To review progress

The Chairman drew attention to the chunky document outlining the links between the Trust Partners and the College since its formation in May 2008. It was agreed that this indicated many positive areas in which the Trust has been beneficial to both the Trust Partners staff and the staff and students of the College. The intention has always been to raise the aspirations of young people in a predominantly rural and isolated area, not just through local routes, but nationally and internationally.

Discussion on the best way forward brought out the following suggestions:

- A further workshop to reinforce the ideas generated by the first, to celebrate the work that has been done and to look at a fresh approach for the future.
- A focused project involving a number of the Trust Partners to develop links and synergy between the organisations eg Marine Photography could involve NMA, AZ, Rio (with their work on coastal classrooms) and the Universities,
- A project during Challenge Week: eg discover snorkelling/scuba diving, followed by photography, science, artwork and display using the expertise of Trust Partners on different days. Students opt into this activity so it will need to be attractive to them!
- Visits to each of the Trust Partner organisations by Trust Board members, students and staff to broaden knowledge of individual organisations and how they can best be involved in Trust activities.
- Contact the local Fellows of the RSA to see what expertise/help is available to draw in this area: Robin will explore this.
- Use of students to disseminate and document the work of the Trust - perhaps through a blog or Trust newsletter promoting what is going on to parents, students and staff.
- Using cross-curricular activities to celebrate the work of the Trust - perhaps through Film, Photography, Music and Dance.
- Using Opening Minds as a way to build projects involving Trust Partners into the curriculum with students in Year 7 and thus promote the Trust to new parents
- Involving Trust Partners in the new staff induction programme in June so that new staff become aware of the role of the Trust and the opportunities which can be grasped.
- Allocate individual members of staff to each Trust Partner to become ambassadors responsible for forming links, promoting the work of the Trust Partner to staff and building relationships between both organisations.
- Invite a wider range of staff to Trust Board meetings.

Robin

It was agreed that action should involve sustainable development rather than the one-off 'circus comes to town' approach. It is also important not to be too ambitious and alienate staff working under pressure and to ensure that planned projects have a sufficiently long lead time to ensure their success.

It was agreed to progress the following two actions:

- To hold Trust Board visits involving all members of the Trust Board, selected staff and students across the next 12 months as follows:

| | | |
|---------------------|---------|-----------------------------|
| Beginning February: | 2pm-4pm | AztraZeneca |
| March | | Rio |
| Beginning May | | University of Plymouth |
| End June | | National Marine Aquarium |
| End of November | | University College Falmouth |

Please can you email Lis with suggested dates (perhaps 3) and she will circulate out to see which best suits everyone. The AGM will be combined with the visit to Rio and Lindsey will ensure that there are activities for the students.

ALL
Lis
Lindsey

- To look at offering an activity during Challenge Week involving a combination of Trust Partners.

Roger

5. **Additional Business**

The proposed accounts for the Kingsbridge Learning Trust were approved.